

Update: 23 March 2021

As centres continue to open and welcome back students, we hope that you and your community are adapting well to new routines and procedures.

Retention of candidates' work for Summer 2021 series

[JCQ](#) have recently advised centres that, where possible, evidence that may be used to support the determination of a student's TAG should be retained by the centre. This evidence will be needed to support a centre when deciding upon a TAG. It will also be needed as part of internal and external quality assurance procedures, and if applicable, appeals. Further guidance and details are shared on the JCQ link above.

Further details about our resource materials

The resource materials that we are working on and aim to release by the end of March will include:

- Additional assessments for CeFS/DipFS and CeFE Unit 3, which will cover a wide range of topics. The use of these assessments is not compulsory. They will include mark schemes and guidance on how these may be used to reach a final TAG and making a holistic judgement.
- Podcasts delivered by our Chief Examiner, explaining the TAG process and how you may use our support materials.
- Suggestions on how much evidence to gather to support your TAGs.

Additional questions from centres

Whilst we complete our final resources, we know that you may have further questions. Please bear with us whilst we complete these. Any questions that centres have posed have been considered in our work and we will ensure these questions are covered when we release our resource materials.

We have been asked about our quality assurance processes and what evidence centres will need to submit with their TAGs. We will not request any evidence at the point centres submit their TAGs. When we receive TAGs and carry out our own internal quality assurance, we may request evidence that has been used by centres to award TAGs. TAGs will be submitted via MyLIBF and we will communicate instructions on this process nearer to the time.

As mentioned previously, please do consider how any topics missed or not yet covered should be prioritised to ensure that evidence can cover the breadth of the course and enable learners to progress onto their next steps, whether that is further learning or routes into employment or apprenticeship opportunities. We know that centres may have faced very different amounts of loss of learning time and this may mean there are some gaps in learning. We would encourage centres to ensure that they have at least covered parts of

every unit of each qualification prior to the final awarding of TAGs, for those learners who are expecting to receive a grade this summer. This is especially important for students who are studying Level 3 CeFS and will be progressing on to Level 3 DipFS next academic year.

Registration deadlines

A reminder that, if students are expecting to receive a grade (TAG) this summer, then they should be registered on the appropriate qualification. All new registrations for LiFE, CeFCCD (Wales), AiFE and CeFE top-ups, not yet processed, should be uploaded via MyLIBF by **Friday 14 May 2021**.

Thank you for your support.

Catherine Winter, Managing Director

Financial Capability & Community Outreach