

Update: 15 June 2021

Teacher Assessed Grades (TAGs) – Summer 2021

Thank you to all centres for your continued hard work and support to your learners.

As you are aware, there are only four working days left to submit your TAGs and Head of Centre Declarations. We are here to support you with this process and have included some key reminders and information in our communications this week.

Submission of TAGs

All TAGs must be saved on to our system, via MyLIBF, and the Head of Centre Declaration submitted to us, by **5pm on Friday 18 June 2021**. For any submissions made after this date, we will be unable to guarantee that the TAGs will be processed in time for the release of results on results day in August 2021.

Instructions on how to enter TAGs can be found on our website [here](#).

The Head of Centre Declaration form can be found [here](#).

Here is some information to help with the TAG/Head of Centre Declaration process:

- TAGs must be submitted at overall qualification level.
- When submitting TAGs, please ensure that a TAG is submitted for every student who is completing a qualification in an academic year ending in 2021. For example, if your centre has students completing the LiFE Certificate in 2021, then a TAG may also be required for the LiFE Award (as long as the LiFE Award is also in an academic year ending 2021).
- Only submit the Head of Centre Declaration once all TAGs, for all qualifications, have been saved on to MyLIBF.
- Head of Centre Declarations must be completed to enable LIBF to process your TAG submissions.

We understand and appreciate what a busy time this is for you and your centre. Please do continue to let us know, via fcexams@libf.ac.uk, if you have any individual questions or concerns regarding the current TAG process and we will do our utmost to support you throughout the process.

Thank you for your continued support.

Catherine Winter,

**Managing Director
Financial Capability & Community Outreach**