

**Professional and Financial Capability
Programmes
- Additional Fees (March 2018)**

Financial Capability Qualifications

Type of Fee	Action	Cost
Result Enquiry		£35
Appeals Process	Appeals Stage	£125
Certification Process	Replacement Certificate	£48
Script Request		£7.50

Regulated Advice & Specialist Qualifications

Type of Fee	Action	Cost
Result Enquiry	Remark & Clerical check	£80
	Feedback	£125
	Remark, Clerical check and Feedback	£160
Appeals Process	Appeals Stage 1	£117
	Appeals Stage 2 (for SPS only)	£158
Certification Process	Replacement Certificate	£48
	Level 6 PETR / UKFR / FSRE Certificate (if completed under Adv DipFA® / CeMAP® / DipFA	£27
	Trackable Delivery (UK)	£10
	International postage for a certificate (trackable)	£30
Reference Request (company confirming qualification results)	LIBF member / current student	Free
	Non-LIBF member / current student	£70
Exemption (Recognition of Prior Learning)	Module exemption [registration fee to be paid for remaining Module(s)]	£50
	Unit exemption for corporate Accredited programme (Re-sit fee	£50

	to apply)	
	Unit exemption (non-accredited) (full qualification fee applies)	Free
	Professional Qualifications Framework claim for credits (covers review by Accreditation Team of claim form and the award of exemptions – <i>if successful</i>)	£360
Deferral fee (all qualifications – <i>if applicable</i>)		£145
Coursework re-submission fee (all qualifications – <i>if applicable</i>)		£85

March 2018
