

## Examiner Application Form (Financial Capability)

Please complete the application form and return to : Sue Heatlie-Elliott, The London Institute of Banking & Finance, 4-9 Burgate Lane, Canterbury, Kent, CT1 2XJ, or scan and email it to: [fcexaminers@libf.ac.uk](mailto:fcexaminers@libf.ac.uk)

**Name:**.....

**Date of birth** .....

**Contact details** .....

.....

**Telephone number** .....

**Current employment** .....

**Areas of expertise** (tick all relevant boxes)

- |   |   |
|---|---|
| <input type="checkbox"/> Retail banking     | <input type="checkbox"/> Citizenship      |
| <input type="checkbox"/> Financial planning | <input type="checkbox"/> Mathematics      |
| <input type="checkbox"/> Accountancy        | <input type="checkbox"/> Economics        |
| <input type="checkbox"/> Entrepreneurship   | <input type="checkbox"/> Business studies |

**Other areas of expertise** (please specify)

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**State which qualifications you are interested in working on** (tick all relevant boxes)

- |  |  |
|--|--|
| <input type="checkbox"/> Level 3 Certificate in Financial Studies (CeFS) | <input type="checkbox"/> Level 2 Certificate in Financial Education (CeFE) |
| <input type="checkbox"/> Level 3 Diploma in Financial Studies (DipFS)    |  |

**Availability** (include dates when you are / are not available for work eg holidays, other work commitments, etc)

Available .....

Not available .....

**References** (please provide the name and contact details of two references)

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.....  
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Please return this form with a current version of your full CV.

### Your Personal Data

We will use and protect your personal data in accordance with current data protection legislation to process your application. Further details, including your rights, the disclosure of data to third parties, storage, retention and how to amend your personal data, can be found within our Privacy Notice ([www.libf.ac.uk/privacy](http://www.libf.ac.uk/privacy)).

### Declaration

By sending us your application you declare that the information you have entered is true and accurate, consent to the processing and use of your personal data as outlined in the Privacy Notice.

I also confirm the following:

- I have no offences that are unspent according to the Habituation of Offenders Act 1974.
- I have no Disclosure and Barring Service checks that have found an issue in respect of working with children.
- I have no past or ongoing Safeguarding issues that have been raised about myself.
- There are no past or ongoing investigations, criminal or otherwise, that have been undertaken about myself.

**Signed:** .....

**Date:** .....